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Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief, PPS

DATE: 29 May 1957

FROM : Chief, LAS

SUBJECT: Weekly Activities Report #21

Document No. 12
310-78 By: 35

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A. SIGNIFICANT ITEMS

Four new classes in Spanish and French (two each) began this week, making a total of eleven classes in the off-duty-hours program.

B. OTHER ACTIVITIES

1. Qualifications Review and Placement Panels on 23 May certified qualifications for proposed training of eight (8) persons and recommended against proposed training for one (1). Candidates included one from OBI for summer area program at SAIS, one from NEA for French (panel certified for FSI but not for CIA), two from EE for Hungarian at FSI, one JOT/NEA for Arabic at SAIS, two from SE for Turkish at SAIS (one not recommended by panel), one JOT/EE for German at FSI (this candidate was better qualified for CIA course, but timing made this not feasible), and one from ORR for graduate economics at University of Chicago.

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2. [redacted] prepared and sent to BFO/TR for appropriate modification and revision draft of a form memorandum to be used in authorizing overtime cash for volunteer instructors in the off-duty language program.

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3. At the invitation of Colonel Walter Choinski, [redacted] and [redacted] will visit the language training center, recently enlarged, at Fort Holabird, on 5 June.

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4. Requested budget data was completed, with generous assistance of [redacted] and sent to BFO/TR on 22 May, according to schedule.

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5. [redacted] has been invited to attend the PP Career Planning Consultants meeting considering [redacted].

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6. State Department/Office of German Affairs asked for copies of OTR's revised ('56) bibliography on Germany. Jonathan Dean of that office, who spoke in the Basic Country Survey--Germany last fall, told [redacted] this publication had created "a sensation" in State, particularly because it is unique in its field. It will be used in the orientation of middle and senior grade personnel scheduled for field assignments.

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7. ES/LAS assisted [redacted] DDP, in a preliminary survey of material on Indonesia in preparation for a target assessment assignment he is working on.

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15. On 24 May, [REDACTED] went over to FSI for the first meeting of the inter-agency working group on language proficiency testing.

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16. Mrs. [REDACTED] TO/EE, received a request for tests in German and Russian for use in the field. After discussion with [REDACTED], it was decided to make several suggestions and let the field choose: the Army tests (of which Russian is in the new format, German probably not), FDD translation tests, or the old OTR German test.

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C. PERSONNEL ITEMS

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1. During the next few months, we will see the loss of two and perhaps three clerical employees. [REDACTED] has stated her intent to resign as of 28 June to seek other employment. [REDACTED] is resigning in August to be married and live in Chicago. [REDACTED] has requested and received permission to seek a position elsewhere in CIA.

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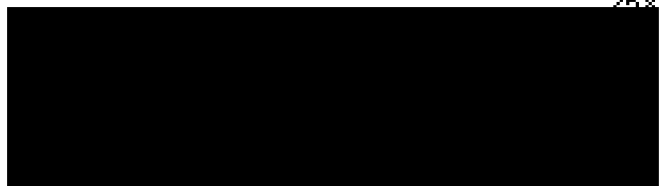
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2. [REDACTED] who is on loan to LAS from SR, underwent a serious chest operation at George Washington University Hospital on 15 May. Although still confined to his bed, [REDACTED] appears to be recovering satisfactorily. We all send him our best wishes and look forward to his speedy return to duty with the Russian Department.

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